

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, March 16, 2016

NC Research Campus
UNC Building
500 Laureate Way
Kannapolis, North Carolina 28081

Members:

Joe Wilson
Zac Gordon
Jonathan Marshall
Wendy Brindle
Doug Paris
Reuben Crummy
Stuart Basham
Diane Hampton
Josh Watkins
F.E. Isenhour
Ed Muire

City of Concord
City of Kannapolis
Cabarrus County
City of Salisbury
Town of Midland
NCDOT-TPB
NCDOT-Div 10
NCDOT-Div 9
Town of Harrisburg
Town of East Spencer
Rowan County, Town of Cleveland

Others:

Phil Conrad CRMPO Director
Connie Cunningham CRMPO Staff
Tony Tagliaferri VHB Engineer

Call to Order

The March 16, 2016 meeting of the Cabarrus Rowan MPO TCC was called to order by Chairman Wendy Brindle. Chairman Brindle welcomed those in attendance and began the meeting by calling the roll of eligible TCC members. Once it was determined a quorum had been met, Chairman Brindle asked if there were any additions or corrections to the agenda. With none heard, Chairman Brindle continued by asking if there were any speakers from the floor. With no response from anyone in attendance, Chairman Brindle moved forward with the meeting.

Approval of Minutes

TCC Chairman Brindle called TCC member's attention to the January 20, 2016 meeting minutes included in their meeting packets. With no comments or corrections being heard, Mr. Josh Watkins made a motion to accept the minutes as they appear. Mr. Zac Gordon seconded the motion and TCC members followed with a unanimous vote to approve.

FY 2016-17 DRAFT UPWP

CRMPO Executive Director Phil Conrad reported to the TCC members that each year the Cabarrus-Rowan MPO develops and adopts a Unified Planning Work Program (UPWP). The UPWP is the MPO's budget and follows the state fiscal year 2016-2017. Phil explained that the NCDOT Transportation Planning Branch (TPB) has suggested that all MPO's change their format for the UPWP. Phil continued by explaining that the UPWP identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. He then called members' attention to Attachment 3A included in their packets.

He reviewed the new formatted DRAFT UPWP with the members line item by line item explaining each task and funding allocation amounts.

After the review of the UPWP, Phil went on to explain that the Federal government requires all MPO's to certify their transportation planning process on an annual basis. He called members' attention to Attachment 3B which was a Self-Certification Checklist established by the Federal government. Phil reviewed the checklist with members. After the review was finished and there were no questions, Mr. Joe Wilson made a motion to recommend that the CR MPO TAC consider certifying the CR MPO transportation planning process and consider adopting the FY 2016-17 UPWP. Mr. Josh Watkins seconded the motion and the TCC members voted unanimously to approve.

Phil continued on by calling members' attention to Attachment 3C which was a spreadsheet showing the CR MPO Local Match amounts distributed per jurisdiction. Phil explained that the amount of match is based on population.

Phil concluded by reporting that NCDOT Transportation Planning Branch notified MPO Staff through our NCDOT Coordinator Reuben Crummy, that an update/upgrade is needed for the CR MPO website. Phil called TCC members' attention to Attachment 3D labeled Cabarrus-Rowan MPO Local Match Table, MPO Website Redesign. The table he explained, is a separate budget for this particular task and will be funded using II-B-3 Special Studies line item. After some discussion, Mr. Ed Muire made a motion to recommend that the CR MPO TAC consider approving the update/upgrade of the CR MPO website using Special Studies funds as outlined in the UPWP. Mr. Jonathan Marshall seconded the motion and TCC members voted unanimously to approve.

FY 2016-2020 MTIP Amendment #2 and Conformity

Phil reported to the TCC members that MPO Staff has been working on an Air Quality Conformity Determination Short Form Report due to amendments to the 2016-2020 Transportation Improvement Plan (TIP). He continued by explaining that the TIP Conformity Report demonstrates that the Transportation Improvement Plan is a subset of the 2040 MTP and the Conformity Report is consistent with the State Implementation Plan (SIP).

Phil went on to explain that due to acceleration of several projects in the Cabarrus Rowan area using state transportation funds, Cabarrus Rowan MPO is required to amend the MTIP using this Short Form Report. Phil called members' attention to Attachment 4 which was a copy of the

amended Short Form Report that reflected the new schedules for these projects. He reviewed the Report with the members and then finished by stating that all of the projects are currently in the adopted CR MPO MTP.

After little discussion, Mr. Doug Paris made a motion to recommend that the CR MPO TAC consider releasing the Air Quality Conformity Determination Short Form Report for public comment. Mr. F.E. Isenhour seconded the motion and members voted unanimously to approve.

FY 2016-2025 MTIP Amendment #3

Director Conrad presented this item to the TCC members because Mr. L.J. Weslowski with RIDER Transit System could not attend today's meeting. Phil reported to the TCC that NCDOT has requested that the updated RIDER Transit System/City of Concord STIP Amendment be submitted to them with a resolution from the Cabarrus Rowan MPO modifying the MTIP for two projects for FY2016-2025.

Phil stated that there are two line items; 1) Implementation of the Concord UZA Enhanced Mobility of Seniors and Individuals with Disabilities 5310 Program, and 2) the Concord UZA Bus and Bus Facilities 5339 Program for the FY2016-2025 were further expanded at the request of NCDOT to meet updated Federal Transit Administration requirements for approval. Phil called members' attention to a Draft resolution in their packets for the review.

Phil reported to the members that these requests are required in order to utilize and manage funding and programming changes in the Concord UZA under the new Designated Recipient program management requirements resulting from the passage of MAP-21 and the FAST Act. These modifications to the STIP Phil reported, are to be presented to the Board of Transportation for approval at their April/May meeting.

With little discussion, Mr. Joe Wilson made a motion to recommend that the CR MPO TAC consider approving a resolution endorsing the RIDER Amendment to the FY2016-2025 MTIP. Mr. Josh Watkins seconded that motion and the TCC members voted unanimously to approve.

Reports/CRMPO Business

- ✓ Local Reports - MPO/TPB/NCDOT Division 9 & 10 – NCDOT Division 9 representative Mrs. Diane Hampton reviewed a spreadsheet of updates on the Rowan County projects that was included in the TCC meeting packets. Mr. Stuart Basham from Division 10 also highlighted project updates on Division 10 Projects for the TCC members.
- ✓ CTP Update – Mr. Reuben Crummy, NCDOT TPB was asked for an update on the CTP and when the CR MPO could potentially see the approved document and maps. Mr. Crummy reported that after the NCDOT TPB review was completed, there were some maps that needed further updates and that Ms. Linda Dosse is still working to revise and update the CTP. Mr. Crummy had no timeframe for the TCC as to when they could expect to see the final NCDOT approved package.

- ✓ STI Data Release – Mr. Stuart Basham, NCDOT Division 10 reported to the TCC that the data will be released in phases and may start as early as the end of March or early April 2016.

New Member Orientation Packet – Phil presented TCC members with a power point presentation on the updated CR MPO New Member Orientation Packet. Phil reviewed the packet in its entirety with the members and reported that all new TCC/TAC representatives and alternates had been provided this orientation packet.

- ✓ TAP Project Call – Phil reported that the deadline for submitting candidate projects is April 30, 2016.
- ✓ NCAMPO Conference – Phil Conrad reported to members that the NCAMPO Conference will be held on May 11, 2016 in Greensboro.

Informational Items

- Concord Express, Salisbury Transit, and RIDER Transit Ridership Information – Phil called the TCC members' attention to the ridership information included in their packets.
- Next scheduled meeting April 20, 2016.
- Mrs. Loretta Barren, FHWA informed TCC members that the deadline for TIGER 7 and FAST Lane call for projects is April 30, 2016. She also reported that the Safety and Performance Rules have been released.

Adjournment

With no other business to be considered, Mr. Ed Muire made a motion to adjourn the meeting and Mr. Jonathan Marshall seconded that motion. The meeting was adjourned.